



Request for Expression of Interest (EOI) for the Selection of Foreign Study Tour Management Firm

Government of the People's Republic of Bangladesh
Office of the Project Director

Establishment of Bangamata National Cellular and Molecular Research Center
BMRC Bhaban, Mohakhali, Dhaka-1212.

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01	Ministry/ Division	Medical Education and Family Welfare Division, Ministry of Health and Family Welfare
02	Agency	Bangladesh Medical Research Council (BMRC)
03	Name of procuring entity	Establishment of Bangamata National Cellular and Molecular Research Center (BNCMRC)
04	Title of Service	Selection of Foreign Study Tour Management Firm for organizing overseas study tour/laboratory visit for the Establishment of Bangamata National Cellular and Molecular Research Centre (BNCMRC)
05	Procuring entity District	Dhaka
06	EOI Ref No:	BNCMRC/foreign training/QCBS/EOI/2019/146
07	Date (date/month/year)	28-08-2019

KEY INFORMATION

08	Procurement sub-method/Selection Procedure	Quality and Cost Based Selection (QCBS)
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FUNDING INFORMATION

09	Budget and source of funds	Development Budget, GOB
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PARTICULAR INFORMATION

10	Project/Programme code (if applicable)	62010122
11	Project/Programme Name (if applicable)	Establishment of Bangamata National Cellular and Molecular Research Center (BNCMRC)
12	EOI Closing date and Time (Hard copy submission)	12-09-2019 03.30 PM

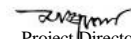
INFORMATION FOR APPLICANT

13	Brief description of the assignment	Establishment of BNCMRC invites to competent Study Tour Management Firms for providing services for the overseas study tour of internationally well reputed university and research institution. The Study Tour Management Firm will be responsible for management of overseas study visits for the concerned officials. The study tour management firm has to identify and select internationally reputed training institutions/organizations of France, Germany, Sweden, UK, USA, Canada, Japan, China, Singapore, Australia, India, and other countries with well reputation in medical science research.
14	Experience, resources & delivery capacity required/Short listing criteria	<p>a. Minimum 7 years' experience of overseas long- and short-term study tour management activities under different ministries/division/autonomous bodies/non-govt organization.</p> <p>b. Evidence of successful implementation of overseas training programmes in one-year worth at least 3,00,00,000 (Three Crore) taka or equivalent US dollars for government and non-government organizations within a period of last 03 (three) years.</p> <p>c. Evidence of Permanent office (Ownership/document/ rental/deed) in Bangladesh</p> <p>d. Reasonable acceptable organizational profile having adequate permanent manpower and other office equipment and logistic support (Detailed profile of permanent manpower need to be submitted separately).</p> <p>e. Evidence showing ability of pre-financing foreign study tour programs/travel programs and payment receipt after program completion</p> <p>f. Overseas foreign partnership/regional/global networking with other international and regional training and study tour organization/institute. The intending firms must show written evidences of partnership in the form of agreement or any other form of mutual collaboration signed with the organizations engaged in training of civil/public officials.</p> <p>g. Firms who have been previously blacklisted by any project/organization of GOB need not submit EOI.</p>
15	Other details	Interested firms are invited to provide information and produce documents indicating that they are competent to perform the service (brochures, description of similar assignments, experience in similar activities, trade license, incorporation certificate, VAT, TIN certificate, income tax certificate, financial solvency certificate, audit report with turnover for last three years, etc.)
16	Association with foreign firm is	encouraged

PROCURING ENTITY DETAIL

17	Name of the official inviting EOI	Dr. Mahmood-uz-jahan
18	Designation of the official inviting EOI	Project Director
19	Address of the officials inviting EOI	Office of the Project Director, 3 rd Floor, BMRC Bhaban, Mohakhali, Dhaka – 1212
20	Contact details of the official inviting EOI	Tel: +88 02 9848396, +88 029827626, Fax: +88 02 9848820 Email: pd.office@bncmrc.org

The procuring entry reserves the right to accept or reject any of the EOI and also to the procurement process at any stage without showing any cause.


 Project Director
 Establishment of Bangamata Cellular and
 Molecular Research Center